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MINISTRY OF EDUCATION AND SPORTS (www.education.go.ug)

**TVET APPLICATION FORM FOR DIPLOMA ADMISSIONS ACADEMIC
YEAR 2025/26**

SECTION A: INSTRUCTIONS

1. This form is intended for applicants wishing to pursue a National Diploma under the TVET system.
2. This form together with the list of courses offered at the different TVET Diploma awarding institutions can be obtained from the websites of the Ministry of Education and Sports (www.education.go.ug), and TVET Operations and Management (tvvet.go.ug), office of the District/Municipality/City Education Officer, Government TVET Diploma Awarding Institutions, and at the Ministry of Education and Sports Headquarter-(Department of TVET Operations and Management, Legacy Towers Wing B, Floor 3).
3. This form **MUST** be completed in duplicate and returned to any of the nearest Government TVET Diploma Awarding Institution or nearest Regional Selection Center i.e.-(Nakawa Vocational Training College for Central Region, UTC - Elgon for Eastern Region, UTC - Lira for Northern Region, UCC Pakwach for West Nile Region, UTC – Bushenyi for Western Region and UCC Kabale for Southern Region, or TVET Operations and Management Office or Online via lazakeh.galabuzi@eductaion.go.ug not later than Friday 30th May, 2025
4. **MUST** Attach;
 - a. Photocopies of certificates/result slips/transcripts and certified degree certificates for degree holders
 - b. A copy of a National Identity Card (for 18 years and above) or an Identification from the previous institutions (for below 18 years)
 - c. A Copy(ies) of appointment/ contract/recommendation of relevant work experience (if any) and

- d. A Copy of the Birth Certificate

Note:

- i. Applicants wishing to pursue National Diploma (ND) will be subjected to physical interviews from the **9th to 14th June 2025 at the above-mentioned regional selection centers** to ascertain their readiness to undertake skills training at a higher level.
- ii. Persons with disabilities and those from vulnerable categories such as females, urban poor.

SECTION B: PARTICULARS OF APPLICANT (To be completed in CAPITAL letters)

1. Names

Surname Name	Other Names

2. Other Personal Information

Nationality	Date of Birth	Male/Female	NIN

3. Home Address

Home District	Parish (LC II)
County	Village (LC I)
Sub-county (LC III)	Religious Affiliation

4. Contacts

Telephone No(s)	Email Address (MUST be provided)

5. Information on Disability (where applicable):

Disabled Applicants should attach photographs showing level of disability or medical report from hospital as evidence of being disabled.

Disabled (Tick)	Yes / No
Nature of disability (Tick)	Deaf/ Blind, /Physical disability, /Albinism, /Asthma, /Sickle cell/ Others (Specify for others)
Level of disability (Tick)	Mild / Severe / Very Severe

6. Parents / Guardian Details:

	Father / Guardian	Mother /Guardian
Names		
Nationality		
NIN		
Telephone Contacts		

SECTION C: EDUCATIONAL BACKGROUND (To be completed by Applicant where applicable)

1. PLE Results

Name of School	Year of sitting	Index Number	Total Aggregates	Division

Fill in the details

Subject	Maths	English	SST	Science	Aggregate
Grade					

Summary of the Grades:

DISTINCTIONS	CREDITS	PASSES

2. O' Level: UCE results OR its Equivalent

Name of School	Year of sitting	Index Number	Total Aggregates	Division

Fill in the details

Subject										
Grade										

Summary of the Grades:

DISTINCTIONS	CREDITS	PASSES

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3. Technical School/Community Polytechnics: UJTC/UCPC results

Name of Institution	Year of sitting	Index Number	Course Name	Grade

Fill in the details

Course Name						
Grade/ scores						

Summary of the Grades:

DISTINCTIONS	CREDITS	PASSES

4. Technical/Vocational Institutes: National Certificate/Advanced Craft Certificate Results

Name of Institution	Year of sitting	Index Number	Course Name	Final Grade

Fill in the details

Course Name						
Grade/ scores						

Summary of the Grades:

DISTINCTIONS	CREDITS	PASSES

5. A-Level: UACE Results OR its Equivalent

Name of School	Year of sitting	Index Number	Combination	Total Points

Fill in the details

Subjects					
Grade					

Summary of the Grades:

As	Bs	Cs	Ds	Es	Os

6. Any other Qualification(s) - Attach Result Slips, Certificates or Awards.

Name of School /Institution/University	Year of sitting	Registration Number	Course Name	Class Grade

SECTION D: RELEVANT WORK RECORD (IF ANY) - (Attach copies of Appointment OR Contract Letters)

S/N	Organization/Employer/ Self Employment	Post Held	Period

SECTION E: CHOICE OF COURSES (select from the attached list) - Ensure that courses chosen are offered at the chosen TVET Institutions.

1 st Choice	2 nd Choice	3 rd Choice

b) Briefly explain the reason for choosing the Course(s) you have selected.

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SECTION F: CHOICE OF TVET INSTITUTIONS (select from the attached list)

1 st Choice	2 nd Choice	3 rd Choice

SECTION G: DECLARATION

I _____ declare that to the best of my knowledge,
the information provided above is correct.

Signature: Date:

Note: Falsification of information can lead to cancellation of the offer and prosecution in the courts of law.

SECTION H: FOR OFFICIAL USE ONLY

The committee has vetted and recommended that the applicant:

- i. Be admitted on: - Government ☐ Private ☐

Course.....

Institution

- ii. Not be admitted; reasons.....

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Head of Selection Team

Signature and Date

Other Remarks:

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Centre Supervisor

Signature and Date